POOJA GAUTAM

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OBJECTIVE:-

- To serve the youth and society for creating empowerment with my knowledge and skills.
- To learn from competitive global professionals, academicians and develop my professional growth.
- To dedicate myself to the young society and I do best my committed service to present and future generations.
- To make good discipline in my working place.

ACADEMIC PROFILE:-

1. **UGC-NET:** Qualified UGC-NET Exam December-2020 & June 2021, 84 Percentile.
2. **Post-Graduation:** M.COM, Indira Gandhi National Open University (IGNOU), New Delhi
   61% (First Class), Year (2016-2018).
3. **Under-Graduation:** B.COM (Hons), Shaheed Bhagat Singh College (Evening), University of Delhi, New Delhi
   64% (First Class), Year (2013-2016).
4. **Senior Secondary:** Ishani Sarvodaya Kanya Vidyalaya, Saket, New Delhi
   Commerce, 63%, Year (2012-2013).
5. **Secondary:** Ishani Sarvodaya Kanya Vidyalaya, Saket, New Delhi
   66.5%, Year (2010-2011).

PERSONAL STRENGTH:-

- Comprehensive problem solving ability.
- Good Verbal and Written communication skills.
- Ability to deal with students.
- Willingness to learn new things at my workplace.
- Self-Motivated, Quick learner.

HOBBIES:-

- Net Surfing.
- Listening spiritual bhajan, watching spiritual videos.
- Cooking.

EXPERIENCE:-

Worked with my father, in his Construction firm for last 5 years. My scope of work was only Project estimation, Billing (Making Invoices), and keeping all records. And tried to help my father in his work.

Personal Memorandum:-

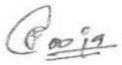
Father's Name:	Ramvilas
Mother's Name:	Pushpa
D.O.B:	2nd March, 1996
Gender:	Female
Language Known:	Hindi & English
Marital status:	Unmarried
Nationality:	Indian
Religion:	Hindu

Declaration:-

I hereby declare that the above mentioned information are true to the best of my Knowledge.

Place: - New Delhi

Yours Sincerely



Date: - 01-02-2024

(Pooja Gautam)