CURRICULUM VITAE



NARENDRA KUMAR
CORRESPONDENCE ADDRESS
Vill & Post :-Bhaila Kalan , Distt. Saharanpur (U.P.) 247554
Cell:09720276961 Email. narendrakumar1756@gmail.com

OBJECTIVE:

- To choose the work I am interested in which I can perform at my level best by delivering my duties very sincerely and regularly in the interest of organization and grow in all means with time on my efforts.

ACADEMIC CREDENTIAL:

- - High School From U.P. Board Allahabad in 2011.
- - Intermediate (PCM) From U.P. Board Allahabad in 2013.
- - Intermediate (PCB) From U.P Board Allahabad in 2014.
- - B.A From CCS University Meerut in 2018.
- - ITI (Electrician Trade) Passed From NCVT in 2022.

COMPUTER KNOWLEDGE:

- - Basic Computer Knowledge .
- – Internet Experience.
- - Typing Knowledge.
- - CCC certificate.
- - Six Month Basic Computer & Accounting ,Tally From ICA Deoband Saharanpur.

EXTRA QUALIFICATION:

- - NCC 'B' certificate.

EXPERIENCE:

- - Two Month Experience Computer Operator Post for UPPCL Deoband (SRE).
- - One Year Adobe Photoshop Experience.
- - Three Year Five Month (May 2019 – Oct 2022) Working Experience Clerk / Computer Operator Post for B.R College of Higher Education And Technology Deoband, Saharanpur.
- - July 2023 to Continue Working As a Computer Operator Post for Moulana Madni Memorial Education College Deoband, Saharanpur.

AREA OF COMPETENCIES:

- - Good determination power.
- - Responsible.
- - Team spirit.

LANGUAGES KNOWN:

- - Proficient in Hindi & English.

STRENGTH:

- English typing speed 35 word per minute.
- Hindi typing speed 30 word per minute .

HOBBIES:

- Reading books
- Playing Cricket.
- Listening Music.

PERSONAL PROFILE:

D.O.B	:	08/08/1996
FATHER'S NAME	:	Sh. Roopchand
MARITAL STATUS	:	Unmarried
NATIONALITY	:	Indian
Gender	:	Male

DECLARATION:

I hereby declare that all information given is true and fair to the best of my knowledge and belief.

DATE:
PLACE: **(NARENDRA KUMAR)**