KRISHAN VASHIST
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Address: *Room No.21 Guest House, I.E.T Group of Institutions*
M.I.A Alwar, Raj. - (301030)

OBJECTIVE

I wish to provide my best services in an Organization working with quality, commitment and for the betterment of an organization. I am clear my ideology and looking forward to a career, which gives me the opportunities to realize and cultivate my potential.

Professional Synopsis & Organisational Experience

- ⇔ A dynamic professional with **over 10 yrs.+** of experience in the areas of **Administration & Management.**
- ⇔ Presently associated with **I.E.T. Group of Institutions Alwar** (Rajasthan) **as** a **Chef Admin & Admission Head** from **Sept 2010** ***to*** till date.

✓ ***Job Responsibilities:***

- ❖ Head to maintain attendance teaching & non-teaching staff Whole IET Group.
- ❖ To keep records of all confidential & sensitive data related to the organization.
- ❖ Manage & coordinate to all marketing activities related to admission.
- ❖ Submitted the MIS Report on Monthly basis to IET Group Chairman.
- ❖ Head & maintain Hostel & Guest House Activities.
- ❖ Head of the students Help Desk Related to all issues of students.

- ⇔ A dynamic professional with **over 4 Years** of experience in the areas of **Sr. System Administrator & Manager Marketing** in **Cetpa InfoTech Pvt. Ltd. Greater Noida** (U.P) from **May 2006** to **August 2010**.
- ⇔ I did as Guest IT Administrator from 2007 to 2010 during Summer Training I Industrial Training in **(STEP) IIT Roorkee**

✓ ***Job Responsibilities:***

- ❖ Head of the Computer Labs.
- ❖ Seminars & on Campus Training Organizer in various Engineering Colleges.
- ❖ Offline Marketing & Online Marketing.
- ❖ Social & Local adds Posting.
- ❖ To promote the latest technologies on the Web.
- ❖ Add posting & Display Posting on Internet
- ❖ Plan all marketing strategy to promote the company.
- ❖ Making Marketing presentations.
- ❖ As a Team leader during on campus Training programs on latest technologies in colleges.

- ⇔ A dynamic professional with **over 6 Months** of experience in the areas of **System Engineer** in **HCL Info system Ltd** located in Bareilly (U.P) from **Sept 2004** to **March 2005**.

✓ ***Job Responsibilities:***

- ❖ Troubleshooting all hardware & Networking Issues at vendor Locations.
- ❖ Assembling & Dissembling Desktops & Laptops Computers.
- ❖ Visiting (AMC) clients to remote locations.

- ⇔ A dynamic professional with **over 6 Months** of experience in the areas of **Hardware/ Network Engineering** in ***HARDWARD INFO SYSTEMS*** Saharanpur (U.P) from **Aug 2005** to **May, 2006.**
- ⇔ Visited & Maintain Technical & Marketing activities in various reputed Colleges as a team leader like-
- ⇔ **Madan Mohan Malviya Engineering College-Gorakhpur (Utter Pradesh).**
- ⇔ **Kamala Nehru Institute of technology-Sultanpur (Utter Pradesh).**
- ⇔ **Dehradun Institute of Technology-Dehradun (Uttrakhand).**
- ⇔ **GEC-Jagdalpur, Birla Institute Bhimtal (Uttrakhand).**

- ⇔ **Sri Sant Gadge Baba College of Engineering Bhusawal (Maharashtra).**
- ⇔ **Muzzaffarpur Institute of technology-Muzzaffarpur (Bihar).**
- ⇔ **VITS-Satna (Madhya Pradesh).**
- ⇔ **Bundhalkhand Institute of technology & Engineering-BIET-Jhansi (Utter Pradesh).**
- ⇔ **Meerut Institute of technology & Engineering-MIET Meerut (Utter Pradesh).**
- ⇔ **Radha Govind Engineering College Meerut (Utter Pradesh)**
- ⇔ **Sri Balaji College Of Engineering (Rajasthan).**
- ⇔ **Shiv Shankar Institute of Engineering & Technology-SSIET Patti (Punjab).**
- ⇔ **Prasad Institute of technology Jaunpur (Utter Pradesh)**
- ⇔ **Firoz Gandhi Institute of Engineering Raibareilly (Utter Pradesh).**
- ⇔ **IFTM Moradabad (Utter Pradesh).**

Technical

- ⇔ Two years Diploma **(JCHNP) Jetking Certified Hardware & Networking** Professional with **A** Grade in computer Hardware & Networking Institute from **Jetking Infotrain Ltd. Saharanpur (U.P).**
- ⇔ The complete training on **MCP** & **MCSE** Examination from **TMC** Delhi.
- ⇔ CompTIA Certified (A+) training.
- ⇔ CompTIA Certified (N+) training.

- ⇔ Diploma in (**DIBT) Diploma in Internet Business Technology.**

  - ➢ ***Modules:-*** **Online Marketing Specialist, Business System Analyst, eMarketing Analyst,**
  - ➢ **Web Data Analyst, Web Content Analyst, Web Marketing Analyst, Web Advertising,**
  - ➢ **Web Service Analyst, Internet Business Application Specialist.**

- ⇔ Advance Training on **World Wide Web** in **Reliance Web World** Saharanpur (U.P).

Computer

- ⇔ Knowledge of **MS-Office.(2003,2007,2010)**
- ⇔ Knowledge of various Operating Systems like-**DOS, Windows 98, NT, 2000 Server, Vista,7, LINUX.**
- ⇔ Basic Knowledge of **C Language**, **Visual Studio .Net 2008, ASP .Net, MSSQL 2005 etc.**
- ⇔ Basic Knowledge of **DTP TOOLS** like **Photoshop 7, Coral 12, Adobe Flash, Proshow producer.**
- ⇔ Create **Web Blogs Sites/Web E-Marketing, I-Marketing Portals & S.E.O on Internet.**

Specialization

- ⇔ Social media marketing **Like Face book, Twitter, Orkut, 2Shared, Blogs, Yelp, Youtube, blogger, word Press, blog tap etc.**
- ⇔ A contextual advertising system, **Affiliate marketing** other Internet marketing, **Display advertising**, **Search analytics** & **Business directory** listings on the Web.
- ⇔ **E-marketing, I-Marketing** programming & Non programming.
- ⇔ All Types local Media Marketing On Local Web Portals like **Olx, Classifieds, Khojle, Wikipedia, vivastreet, indialist etc.**
- ⇔ Hardware(assembling, Software Installation, troubleshooting & maintenance)
- ⇔ Triple booting with WIN 98, WIN XP,WIN 7, WIN NT, WIN ME, WIN 2000, WIN 2003 & LINUX
- ⇔ Installation, configuration and troubleshooting of all types Servers & Workstation.
- ⇔ Troubleshooting of Application Software.
- ⇔ Configuration of local Printers and network Printers, Scanners, Backup devices etc.,
- ⇔ Installation of Local Area Networks and Wide Area Networks.
- ⇔ Installation and troubleshooting of desktop Notebook computers.

Academic Qualification

- ⇔ **Post Graduate** from R.K. College Shamli affiliated CCS University Meerut.
- ⇔ **Graduate** from G.V.N College Rambala affiliated CCS University Meerut.
- ⇔ **XII** (U.P Board) From, Janta Adarsh Inter College Malandi (Shamli) U.P. Board.
- ⇔ **X** (U.P Board) From, Janta Adarsh Inter College Malandi (Shamli) U.P. Board.

Personal Dossier

Name	Mr. Krishanpal Vashist
Fathers Name	Late Sh. K.R.Sharma
Date of birth	01st January, 1981
Nationality	Indian
Religion	Hindu
Marital Status:	Married
Languages Known:	Hindi & English
Sex	Male

Hobbies

- Watching Movies.
- Playing cricket, basket ball
- Listening to music
- Internet surfing

Personality Traits

- I have a positive attitude helpful nature.
- Ability to do work with manner and under deadline pressure.
- 0ptimistic.
- Team Spirit.

Declaration

I hereby declare that the above-mentioned information is true to the best of my knowledge and can produce testimonials whenever asked for.

Date

Place

KRISHAN VASHIST